

Notice of Public Meeting
WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Winnemucca Convention & Visitors Authority Regular Meeting
Wednesday, January 16, 2019
4:00 PM:

Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Wednesday, January 16, 2019

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL, DETERMINATION OF QUORUM
 - 1.1. Pre-meeting & Reorganization.
Call to Order by Sole sworn member Jim Billingsley, City Rep, re-appointed in November.
Pledge of allegiance.
 - 1.2. Reorganization.
Swear in new or re-appointed representatives named by County.
Roll, Determination of quorum.
Elect Chairman.
Chairman calls new Board to Order.
Elect Vice-Chairman, Treasurer, Secretary.
Appoint Board Administrator, Counsel.
Appointment of Members to other Boards, Committees or functions sponsored or supported by WCVA.
2. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on a future agenda as an item upon which action may be taken.

3. MEETING NOTICE REPORT

4. BUSINESS IMPACT DETERMINATION - Whether or not any agenda item proposes the adoption by the city or the county or the WCVA of any rule, including any ordinance or resolution which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by businesses, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237, for information and possible action.

5. PRIOR MEETING MINUTES, REVIEW & ACTION
 - 5.1. WCVA Meeting Minutes
[WCVA Meeting Minutes Dec 2018.pdf](#)

6. CLAIMS REVIEW & ACTION
 - 6.1. WCVA Claims
[WCVA Claims Jan 2019.pdf](#)

7. GENERAL BUSINESS
 - 7.1. Accommodation Tax 9-month Refund Requests, for possible action
Smith (\$950.40), Muldoon (\$975.94)

 - 7.2. Rhonda Coleman, Wmca Rotary, 80s Prom Night Dinner Dance Fundraiser, February 9, 2019, request for Joe Mackie Hall facility grant, for possible action
[Rotary 80s Dinner Dance Fac Req.pdf](#)

 - 7.3. Lyle Avey, Rocky Mountain Elk Foundation Annual Fundraising Banquet, March 16, 2019, request for West Hall facility grant, for possible action
[RMEF Fac Gr Req.pdf](#)

 - 7.4. Review and possible approval of bids for Winnemucca Convention Center West Hall carpet replacement, for possible action

8. DIRECTOR'S REPORT
 - 8.1. Financial reports on WCVA events, for information
[TCF Dec 2018.pdf](#)

 - 8.2. Approval for issuance of WCVA check to accompany bid proposal for 2021 National Horseshoe Pitchers Association World Championship Tournament, for possible action
[2021 Horseshoe Tourm Information.pdf](#)

9. REVIEW SECRETARY & COUNSEL'S REPORT
 - 9.1. Review report for January 2019, for information
[Sec & Counsel Report Jan 2019.pdf](#)

- 9.2. Chamber of Commerce report, for discussion
- 9.3. Update on delinquencies, for discussion & possible action
- 9.4. Annual report on lodging tax revenues to Taxation, for discussion & possible action
- 9.5. Update on 2019 Run-A-Mucca charitable lottery application to Gaming Control Board, for discussion
- 9.6. Improvement projects reports -
 - Event Center sound retrofit
 - West Hall roof project
 - West Hall carpet project
 - West Hall HVAC
 - Joe Mackie Hall exterior project
 - West Hall Signage Retrofit
10. BOARD ADMINISTRATOR FINANCIAL REPORTS
 - 10.1. Financial reports, for information
 - [LGIP Dec 2018.pdf](#)
 - [Room Tax Nov 2018.pdf](#)
 - [Investment Acct Dec 2018.pdf](#)
 - 10.2. Approval of January 30, 2019 as a date for WCVA Special Meeting re: Presentation and acceptance of FY 2018 audit report, Steele & Associates, for possible action
11. OTHER REPORTS
 - 11.1. Miscellaneous reports, for information
 - [NV Energy Nov 2018.pdf](#)
 - [WCVA Attendance Summary Dec 2018.pdf](#)
 - [Calendar of Events.pdf](#)
12. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
13. ADJOURNMENT

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____

Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____

County Annex: 4th & Bridge St. at _____ A.M. By: _____

Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____

Humboldt County Website: www.hcnv.us at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov at _____ A.M. By: _____

MEETING DATE: January 16, 2019 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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